

Addendum A: Conrad Centre for the Performing Arts Rate Sheet

2017-2018 SEASON
August 1, 2017-July 31, 2018

NON PROFIT: *Charitable status registration number must be supplied.*

Main Theatre – Full Day \$1050 base rent
Main Theatre – Full week (7 days) \$5880 base rent

Rehearsal Hall & Board Room Rates available upon request

All rentals after 12:00 AM \$110/ Hour

COMMERCIAL:

Main Theatre – Full Day \$1275 base rent
Main Theatre – Full week (7 days) \$7140 base rent

Rehearsal Hall & Board Room Rates available upon request

All rentals after 12:00 AM \$110/ Hour

Rental Charges listed above will apply to and/or include all Performances, Rehearsals, Load-ins/outs, Set-ups and Dark Days in the main theatre or rehearsal hall.

Rental charge are as listed above, plus additional charges as necessary for staffing, ticketing services, licensing fees, and equipment. An estimate of additional charges for a specific Booking Period can be provided upon request.

CCPA reserves the right to determine appropriate staffing and cleaning for all areas of the Building.

Addendum A: Conrad Centre for the Performing Arts Rate Sheet

PAGE 2



A. STAFFING CHARGES

Front of House

Front of House Manager	Included for 1 show/per Theatre rental day
	Included for 7 shows/Theatre weekly rental
<i>Required for each performance; per hour for additional performances</i>	\$22 per hour
Ushers – <i>per usher as required for audience size</i>	\$19 per hour
Doorman – <i>as determined by Lessor</i>	\$19 per hour
Security – <i>as necessary only</i>	Will be billed at actual
Patron Services Representative – <i>for ticket sales at show</i>	\$19 per hour
Merchandise Sales Commission	20%
KWS provided Merchandise Seller	Will be billed at actual

Back of House

Approved Technical Advisor (ATA) – <i>up to 10 hours</i>	Included with Theatre rental
Additional ATA hours – <i>beyond 10 hours per day</i>	\$38 per hour
Stage hands	\$22 per hour

Cleaning

Standard venue cleaning – <i>daily as required</i>	Included
Additional cleaning – <i>as required</i>	\$25.00 per hour



B. TICKETING SERVICES

Capital Reserve Fund Fee (CRF)	\$1.00 per ticket
<i>The CRF will be charged on each ticket sold and included in the ticket price.</i>	

Box Office Fees

Box Office Set-up Fee – <i>General Admission</i>	\$50.00 per performance
Ticket Service Fee	5% of gross sales
- single ticket sales beginning six weeks prior to event	
- Box Office remains open until ½ hour after curtain	

NOTE: Order fees are added to the ticket orders at the time of purchase. For your reference current order fees are as follows:

Phone, Internet, Mail, In Person	\$3.00 per order
<i>Order fees are subject to change. Please confirm at time of contracting.</i>	



C. ADVERTISING SERVICES

Renters Promotional Package	Included
-----------------------------	----------

Addendum A: Conrad Centre for the Performing Arts Rate Sheet

PAGE 3

D. LICENSING FEES

SOCAN LICENSING FEES – as required by SOCAN Will be billed at actual

For 2017:

Tariff 4.A.1 Popular Music performances will be billed 3% of gross ticket sales (minimum \$35 per concert).

Tariff 4.B.1 Classical Music performances will be billed 1.56% of gross ticket sales (minimum \$35 per concert).

Tariff 8, meetings or events with music will be billed \$61.69 minimum.

E. EQUIPMENT INCLUDED WITH THEATRE RENTAL

Lighting

House plot Included

Clients are responsible for returning the plot back to its original position and patch

Sound

Meyer UPJ-1P speakers – four in a thrust orientation Included

(Re-orienting the Meyer speakers will incur a labour charge)

Two Mackie SRS1500 powered subwoofers Included

Allen and Heath JLD-80 digital sound console OR

Mackie CFX-12 channel analogue sound console Included

Galileo 408 sound processor Included

Lectern with Microphone Included

(Shure Microflex Condenser OR Audio-technica AT808G Condenser)

One CD deck Included

(includes two 1/8 to RCA cables to hook up to a Laptop or iPod)

F. EQUIPMENT RENTAL FEES

Lighting

Consumables \$25.00

(This is per Rental Period to cover the ordinary costs of bulbs, gel, and gaffe tape.

Exceptional consumable costs will be billed additionally.)

Sound

1000w amplifier & 500w Elite speaker monitors \$25.00 per day

Yorkville Elite powered speaker monitors \$25.00 per day

Sennheiser wireless mic systems – 4 lavs or 1 HH \$45.00 per day

Neumann KM184 Condenser microphone (two) \$25.00 each per day

Video

Christie Digital 10K projector (16 x 9 aspect ratio)* \$200.00 per day

**Includes Cramer Video Switcher VP728 and screen*

Screen – Motorized Draper 16:9 front projection \$75.00 per day

Other Equipment

Piano \$75.00 per day

Piano tuning Will be billed at actual

Stage Decks (six) \$25 per piece per rental period

Addendum B: Conrad Centre for the Performing Arts Venue Profile

2017-2018 SEASON

August 1, 2017-July 31, 2018

Conrad Centre for the Performing Arts
36 King Street West, Kitchener, ON N2G-1A3

The Warnock MacMillan Theatre

Our main theatre is well known in our community. It holds 400 people standing and is flexible enough to provide seating for up to 315 guests. With a number of different configurations to choose from, this space can be set up to suit a variety of needs. Theatre, concerts, dance recitals, events and weddings can all be accommodated.

The Rehearsal Hall

This high ceilinged hall can accommodate up to 100 people seated or standing and is ideal for rehearsals, dance or music classes, meetings and other events. It is the perfect space for small receptions and other intimate gatherings.

The Board Room

This bright and sunny space overlooks King Street and seats up to 20.

Capacity:

Warnock MacMillan Theatre

Proscenium configuration	up to 323 seated with a 32' x 24' stage surface
Thrust Configuration*	up to 310 seated with a 30' x 30' stage surface
Without seating	400
Main lobby	170 standing

Rehearsal Hall

Seated	100
--------	-----

Board Room

Meeting	20
---------	----

* At the present time the CCPA is only able to accommodate theatre rentals in the thrust configuration. All other configurations are only available if time permits. All labour charges associated with reconfiguring the space must be borne by the Lessee.

Dimensions:

Warnock MacMillan Theatre
79'10" wide / 56'5" deep / 20' to grid
Proscenium set-up
30' wide / 22' deep / 20' to grid
Thrust set-up
32' wide / 22" deep / 20' to grid
Blair Rehearsal Hall
39'10" Wide / 35'7" deep