KITCHENER–WATERLOO SYMPHONY

CONRAD CENTRE FOR THE PERFORMING ARTS
36 King St W Kitchener ON N2G 1A3
519.745.4711 | 888.745.4717
kwsymphony.ca

Letter of Direction
Gifts of Publicly Traded Securities
to the Kitchener-Waterloo Symphony

This Letter of Direction is to be completed by the donor or the donor's representative, and serves as authorization and instruction to transfer specified securities to the Kitchener-Waterloo Symphony. This completed letter should be sent to **all** affected parties, as detailed below.

1. Faxed to: _____ (Name of Broker) _____ (Date)

2. Faxed to: TD Waterhouse
381 King St W
Kitchener, ON N2G 1B8
Fax #: 1-877-639-4547

3. Faxed or emailed to: Nadine Collins, KWS Director of Development & Donor Relations
Tel. 519-745-4711 ext 279
Email: ncollins@kwsymphony.on.ca
Fax #: 519-745-4474

I authorize the immediate transfer of the following securities from my account into the name and account of the Kitchener-Waterloo Symphony:

_____ (# of Units) of _____ (Name of Security) currently in account # _____ (Account Number)

_____ (# of Units) of _____ (Name of Security) currently in account # _____ (Account Number)

_____ (# of Units) of _____ (Name of Security) currently in account # _____ (Account Number)

Recipient:	Kitchener-Waterloo Symphony
KWS Broker	TD Waterhouse, King & Francis Branch, Kitchener
Financial Institution Number:	T007
Transit Number:	2752
Account Number:	097481A
CUID:	GIST
DTC:	5036

_____ (Name) _____ (Home Address) (City) (Postal Code)

_____ (Email) _____ (Telephone) _____ (Name to be recognized in the KWS House Program)

_____ (Signature) _____ (Date)

THANK YOU FOR YOUR SUPPORT!
Kitchener-Waterloo Symphony
Charitable Number 12252 4713 RR 0001