Addendum A: Conrad Centre for the Performing Arts Rate Sheet
2021-2022 SEASON
August 1, 2021-July 31, 2022

**NOT-FOR-PROFIT:** Not-for-Profit or Charitable registration number must be supplied.

<table>
<thead>
<tr>
<th>Venue</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Theatre</td>
<td>Full Day</td>
<td>$1095 base rent</td>
</tr>
<tr>
<td>Main Theatre</td>
<td>Full week (7 days)</td>
<td>$6077 base rent</td>
</tr>
<tr>
<td>Rehearsal Hall &amp; Board Room</td>
<td>Rates available upon request</td>
<td></td>
</tr>
<tr>
<td>All rentals after 12:00 AM</td>
<td>$110/ Hour</td>
<td></td>
</tr>
</tbody>
</table>

**COMMERCIAL:**

<table>
<thead>
<tr>
<th>Venue</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Theatre</td>
<td>Full Day</td>
<td>$1325 base rent</td>
</tr>
<tr>
<td>Main Theatre</td>
<td>Full week (7 days)</td>
<td>$7420 base rent</td>
</tr>
<tr>
<td>Rehearsal Hall &amp; Board Room</td>
<td>Rates available upon request</td>
<td></td>
</tr>
<tr>
<td>All rentals after 12:00 AM</td>
<td>$110/ Hour</td>
<td></td>
</tr>
</tbody>
</table>

Rental Charges listed above will apply to and/or include all Performances, Rehearsals, Load-ins/outs, Set-ups and Dark Days in the main theatre or rehearsal hall.

Rental charge are as listed above, plus additional charges as necessary for staffing, ticketing services, licensing fees, and equipment. An estimate of additional charges for a specific Booking Period can be provided upon request.

CCPA reserves the right to determine appropriate staffing and cleaning for all areas of the Building.
### A. STAFFING CHARGES

#### Front of House

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front of House Manager</td>
<td>Included for 1 show/per Theatre rental day</td>
<td>$22/hour</td>
</tr>
<tr>
<td>Ushers</td>
<td>Required for each performance; per hour for additional performances</td>
<td>$19/hour</td>
</tr>
<tr>
<td>Doorman</td>
<td>as determined by Lessor</td>
<td>$19/hour</td>
</tr>
<tr>
<td>Security</td>
<td>as necessary only</td>
<td></td>
</tr>
<tr>
<td>Patron Services Representative</td>
<td>for ticket sales at show</td>
<td>$19/hour</td>
</tr>
<tr>
<td>Merchandise Sales Commission</td>
<td>20%</td>
<td></td>
</tr>
</tbody>
</table>

#### Back of House

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Technical Advisor (ATA)</td>
<td>up to 10 hours Included with Theatre rental</td>
<td>$38/hour</td>
</tr>
<tr>
<td>Stage hands</td>
<td></td>
<td>$22/hour</td>
</tr>
</tbody>
</table>

#### Cleaning

<table>
<thead>
<tr>
<th>Cleaning</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard venue cleaning</td>
<td>daily as required</td>
<td>Included</td>
</tr>
<tr>
<td>Additional cleaning</td>
<td>as required</td>
<td>$25.00/hour</td>
</tr>
</tbody>
</table>

### B. TICKETING SERVICES

#### Capital Reserve Fund Fee (CRF)

$1.00 per ticket

The CRF will be charged on each ticket sold and included in the ticket price.

#### Box Office Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Box Office Set-up Fee – General Admission</td>
<td>$50.00/per performance</td>
</tr>
</tbody>
</table>

Ticket Service Fee

- single ticket sales beginning six weeks prior to event
- Box Office remains open until ½ hour after curtain

NOTE: Order fees are added to the ticket orders at the time of purchase.

For your reference current order fees are as follows:

- Phone, Internet, Mail, In Person | $3.00 per order

Order fees subject to change. Please confirm at time of contracting.

### C. ADVERTISING SERVICES

Renters Promotional Package | Included
D. LICENSING FEES

SOCAN LICENSING FEES – as required by SOCAN  Will be billed at actual
(2021) Tariff 4.A.1 Popular Music performances - 3% of gross ticket sales (min. $35 per concert).
(2021) Tariff 4.B.1 Classical Music performances - 1.56% of gross ticket sales (min. $35 per concert).
(2021) Tariff 8 Meetings or events with music will be $66.19 minimum.

E. EQUIPMENT INCLUDED WITH THEATRE RENTAL

Lighting
House plot Included

Sound
Meyer UPJ-1P speakers – four in a thrust orientation Included
(Re-orienting the Meyer speakers will incur a labour charge)
Two Mackie SRS1500 powered subwoofers Included
Allen and Heath JLD-80 digital sound console OR
Mackie CFX-12 channel analogue sound console Included
Galileo 408 sound processor Included
Lectern with Microphone Included
(Shure Microflex Condenser OR Audio-technica AT808G Condenser)
One CD deck Included
(Includes two 1/8 to RCA cables to hook up to a Laptop or iPod)

F. EQUIPMENT RENTAL FEES

Lighting
Consumables $25.00
(Per Rental Period. Covers ordinary costs of bulbs, gel, and gaffe tape. Exceptional consumable costs will be billed additionally.)

Sound
1000w amplifier & 500w Elite speaker monitors $25.00 per day
Yorkville Elite powered speaker monitors $25.00 per day
Sennheiser wireless mic systems – 4 lavs or 1 HH $45.00 per day

Video
Christie Digital 10K projector (16 x 9 aspect ratio)* $200.00 per day
*Includes Cramer Video Switcher VP728 and screen
Screen – Motorized Draper 16:9 front projection $75.00 per day

Other Equipment
Piano $75.00 per day
Piano tuning Will be billed at actual
Stage Decks (six) $25 per piece per rental period
Addendum B: Conrad Centre for the Performing Arts Venue Profile
2021-2022 SEASON
August 1, 2021-July 31, 2022
Conrad Centre for the Performing Arts
36 King Street West, Kitchener, ON N2G-1A3

The Warnock MacMillan Theatre
Our main theatre is well known in our community. It holds 400 people standing and is flexible enough to provide seating for up to 310 guests. With a number of different configurations to choose from, this space can be set up to suit a variety of needs. Theatre, concerts, dance recitals, events and weddings can all be accommodated.

The Rehearsal Hall
This high ceilinged hall can accommodate up to 100 people seated or standing and is ideal for rehearsals, dance or music classes, meetings and other events. It is the perfect space for small receptions and other intimate gatherings.

The Board Room
This bright and sunny space overlooks King Street and seats up to 20.

Capacity:
Warnock MacMillan Theatre
Proscenium configuration up to 323 seated with a 32’ x 24’ stage surface
Thrust Configuration* up to 310 seated with a 30’ x 30’ stage surface
Without seating 400
Main lobby 170 standing
Rehearsal Hall
Seated 100
Board Room
Meeting 20

* At the present time the CCPA is only able to accommodate theatre rentals in the thrust configuration. All other configurations are only available if time permits. All labour charges associated with reconfiguring the space must be borne by the Lessee.

Dimensions:
Warnock MacMillan Theatre
79’10” wide / 56’5” deep / 20’ to grid
Proscenium set-up
30’ wide / 22’ deep / 20’ to grid
Thrust set-up
32’ wide / 22” deep / 20’ to grid
Blair Rehearsal Hall
39’10” Wide / 35’7” deep